

OAK PARK UNIFIED SCHOOL DISTRICT
5801 E. CONIFER STREET
OAK PARK, CALIFORNIA 91377
(818) 735-3254

OAK PARK CITIZEN OVERSIGHT COMMITTEE
REGULAR MEETING

Approved

DATE: Thursday, April 1, 2021

TIME: 5:30 p.m. Open Session

PLACE: Oak Park Unified School District Office - Teleconference/Video
5801 Conifer Street
Oak Park, CA 91377

PRESENT: Members: Bing Xu Liu, Ty Avendano, Brett Oberst, Eric Tescher, Christopher (CJ) O’Keeffe & Aprylle Beck, District strict Staff: Adam Rauch, Linda Castellano. ABSENT: Soyon Hardy

- I. Call to Order by Adam Rauch at 5:36 PM
- II. Roll Call/Introductions – Were conducted – Welcomed Guest Natalie Palma from Christy White Associates Accounting.
- III. Flag Salute – Conducted at 5:38 PM
- IV. Approval of Agenda for Thursday, April 1, 2021 Meeting - On motion of Brett Oberst, seconded by Aprylle Beck, the Committee approved the Agenda of April 1, 2021. Motion Bing Xu Liu, Brett Oberst, Eric Tescher, Christopher (CJ) O’Keeffe & Aprylle Beck No - 0, 5-0. Ty Avendano & Soyon Hardy Absent
- V. Approval of Minutes from Tuesday, February 25, 2021 Meeting - Minutes of the February 25, 2021, On motion of, seconded by Eric Tescher, the Committee approved the Minutes of May 12, 2020. Motion Bing Xu Liu, Brett Oberst, Eric Tescher, Christopher (CJ) O’Keeffe & Aprylle Beck No - 0, 5-0. Ty Avendano & Soyon Hardy Absent
- VI. Public Comments – Public Comments None submitted via link www.opusd.org/PublicInput
- VII. Accept 2019-20 Annual Financial and Performance Audits for Bond Measures C6, R & S. Adam had Natalie Palma Supervisor at Christy White Associates go over the three Financial & Performance Audits. C6 – 2006 School Safety, Equipment & Technology Improvement Bond, \$4,450.00, Measure R – 2008 School Improvement Bond \$8,000.00 and Measure S – 2016 School Safety and Facilities. Both Measures C6 and Measure R should have already been expensed and the committees major review will be on Measure S. Natalie went over the processes of their audits from the beginning step of requesting 30% of samplings for all measures expenditures and then randomized review of the samplings. Measure S a review of contracts and bids for the year to make sure we were in compliance as well as change orders to ensure they were properly reviewed and did not go over 10% of the total contact and Board Approved. Natalie did mention what was different this year due to COVID there were no site walks conducted. Discussion regarding the refinancing on Measure C6 Bond it was explained that Piper Jaffrey monitors funds and it was recommended to refinance for a lower interest rate on the bond to pass down the saving to the taxpayers. Oak Park received the highest rating for all three Measures audits of Unmodified. The committee thanked Natalie for the review and explanations of the audits and her time.
- VIII. Project and Expenditures for 2019 – 2020: Review and Discuss project and expenditures for Reports: There were some questions regarding chromebooks 1:1 Optional Line Item F907 how many were purchased with the initial funds 2100 devices and Line Item S001 MacBook iMacs Pilot 8 devices Adam

reminded the committee that we as a district are an Apple District. Adam shared with the committee the Measure S Planning Committee document “The Measure S MYP (Multi Year Projects) 2.3.21” that committee had a question regarding the \$4,208,199.00 – explanation MCMS was not completed in 2019/20 however the rest will be in 2021.

X. Open Discussion/Future Agenda Items (Discussion): Request for site tours of MCMS Bing & Aprylle would like a tour Monday at 9:30 AM meeting in the front parking. The next meeting dates will be:

May 6, 2021 – Review of Draft Reports, complete Reports – Adam will reach out to Soyon regarding the writing of the reports.

May 13, 2021- Finalization of Reports

May 18, 2021 – Presentation to the Board

Adam will send out last years Measure “S” Report in word docx to all committee members for the preparation of the writing of the report.

XI. Adjournment – the meeting was adjourned at 6:45 PM – all approved Adjournment 6-0.

Recorded by Linda Castellano